

# Enrollment Form & Instructions

## ENROLLMENT

- To enroll a student in an Exploration, complete the form on the reverse side of this sheet.
- Submit this enrollment form with payment by **April 30**; placements are made on a first-come first-served basis, so return your form as early as possible! Responding promptly will help us determine whether an Exploration has enough students to go forward. If space permits, we may be able to process forms received after April 30.
- Forms received without payment will not be processed! See payment details (right).
- Some Explorations fill earlier than others, so be sure to list alternative choices if you have them. If all of your preferences or alternatives are full, we will notify you and void your check(s).
- We will mail placement notifications starting on May 16. You may also see your enrollment in your online account.

## SCHEDULING

- Explorations are offered either as individual single-session workshops or as a series over multiple weeks. Refer to each Exploration's description for exact dates and times.
- Explorations will not meet the week of July 4th (due to the Independence Day holiday) with the exception of the SAT prep series.
- *Class comes first!* Be sure to check the dates and times of each session carefully to avoid scheduling conflicts with your regular ATDP course.
- Explorations meeting locations will be included in your notification, which will be mailed on May 16.

## PAYMENT

- *Please write a separate check or money order for each Exploration you are requesting* (due with Enrollment Form). Do not write checks for alternative choices. We regret that ATDP cannot accept cash or credit cards.
- Make checks out to "UC Regents." On the memo line, write the student's full name and the Exploration number.
- Do not combine your Explorations payment(s) with ATDP tuition or payment for siblings.
- Students receiving financial aid for their ATDP courses may request financial aid for Explorations by sending a letter of request instead of payment, along with this gold Explorations enrollment form.
- Please include payment with this form; unpaid Explorations applicants will not be considered for placement (unless they are requesting a waiver).

## CANCELLATIONS

- If you need to cancel, please write, fax, or e-mail us as soon as possible and before the cancellation deadline date of **May 30** so that those on the waiting list will be able to attend. Otherwise, you will be responsible for the amount due.
- We cannot accept cancellations by phone.
- There will be no refunds for those who miss their Explorations.

Mail this enrollment form with payment or waiver request to:

**ATDP**  
University of California, Berkeley  
70 University Hall #1160  
Berkeley, CA 94720-1160

**ENROLLMENT DEADLINE:  
MONDAY, APRIL 30**

Late enrollment may be accepted on a space-available basis.

**atdp** | **SD2018**

University of California, Berkeley · Graduate School of Education  
70 University Hall · Berkeley, CA 94720-1160 · 510-642-8308  
atdp.berkeley.edu · atdpoffice@berkeley.edu · Fax: 510-642-0510

**FILL OUT FORM ON REVERSE** →

## I. Student Information

|                                    |  |                      |      |            |           |                                  |  |
|------------------------------------|--|----------------------|------|------------|-----------|----------------------------------|--|
| STUDENT'S LAST NAME                |  | STUDENT'S FIRST NAME |      | MID. INIT. | SEX (M/F) | GRADE (COMPLETING IN 2018)       |  |
| MAILING ADDRESS (INCLUDE APT. NO.) |  |                      | CITY | STATE      | ZIP CODE  | PRIMARY HOME/FAMILY PHONE<br>( ) |  |

ATDP course(s) student is taking:

|          |              |
|----------|--------------|
| COURSE # | COURSE TITLE |
| S D 3 8  |              |
| COURSE # | COURSE TITLE |
| S D 3 8  |              |

## II. Explorations Selection

- Refer to descriptions and schedules on pages 1-6.
- Please write in only the Explorations that are acceptable to you.
- You may provide alternative selections in case any of the Explorations in your first set of selections fills.

### Primary choices

Remember to write a separate check for each choice!

|                 |                   |                   |              |              |
|-----------------|-------------------|-------------------|--------------|--------------|
| <b>EXAMPLE:</b> | EXPLORATION #     | EXPLORATION TITLE | FEE          | CHECK NUMBER |
|                 | S D X 3 8 4 2     | Comics Workshop   | \$ 100       | 3007         |
| EXPLORATION #   | EXPLORATION TITLE | FEE               | CHECK NUMBER |              |
| S D X 3 8       |                   | \$                |              |              |
| EXPLORATION #   | EXPLORATION TITLE | FEE               | CHECK NUMBER |              |
| S D X 3 8       |                   | \$                |              |              |
| EXPLORATION #   | EXPLORATION TITLE | FEE               | CHECK NUMBER |              |
| S D X 3 8       |                   | \$                |              |              |
| EXPLORATION #   | EXPLORATION TITLE | FEE               | CHECK NUMBER |              |
| S D X 3 8       |                   | \$                |              |              |
| EXPLORATION #   | EXPLORATION TITLE | FEE               | CHECK NUMBER |              |
| S D X 3 8       |                   | \$                |              |              |
| EXPLORATION #   | EXPLORATION TITLE | FEE               | CHECK NUMBER |              |
| S D X 3 8       |                   | \$                |              |              |
| EXPLORATION #   | EXPLORATION TITLE | FEE               | CHECK NUMBER |              |
| S D X 3 8       |                   | \$                |              |              |

### Alternative choices

|               |                   |     |   |
|---------------|-------------------|-----|---|
| EXPLORATION # | EXPLORATION TITLE | FEE | DO NOT SEND PAYMENT FOR ALTERNATIVE CHOICES |
| S D X 3 8     |                   | \$  |   |
| EXPLORATION # | EXPLORATION TITLE | FEE |   |
| S D X 3 8     |                   | \$  |   |
| EXPLORATION # | EXPLORATION TITLE | FEE |   |
| S D X 3 8     |                   | \$  |   |